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**Southern Tier Network, Inc.  
July 11, 2019  
Board Meeting Minutes**

**ATTENDANCE**

Board Members: Aaron Dowd; Winona Flynn; Carl Hayden; David Hopkins; Judith McIntosh; Timothy O'Hearn; James Osborn; Chelsea Robertson; Marcia Weber; Jack Wheeler; Steve Wilber; Howard Zingler

Excused: Alan Eusden; Mark Rogus; John Sharkey

CEO: Steven Manning

Guests: Andy Lukasiewicz, ECC Technologies

Accountant/Fiscal Officer: Tony Marzolino

**CALL TO ORDER** – The meeting was called to order at 10:05 AM by chair Marcia Weber in the STC conference room.

**APPROVAL OF THE MINUTES**

On a motion duly made by Jack Wheeler, seconded by Dave Hopkins, and carried, the minutes of the June 13, 2019 meeting were approved.

**EXECUTIVE SESSION**

On a motion duly made by Carl Hayden, seconded by Howard Zingler, and carried, the board went into **EXECUTIVE SESSION** for discussion of contractual, financial, and customer-specific information.

On a motion duly made Howard Zingler, seconded by Judy McIntosh and carried, the board came out of **EXECUTIVE SESSION** with **NO ACTION** being taken.

**GOVERNANCE COMMITTEE REPORT**

- a) **STN Board Member Discussion/Recommendation** – Chemung County STN board representative Steve Wilber retired from the County in April 2019; the Committee agreed unanimously to recommend to the board of directors Steve's election as an independent member. On a motion made by Judy McIntosh, seconded by Tim O'Hearn, the board unanimously accepted the nomination of Steve Wilber as independent member.
- b) The Committee recommended to extend the deadline for the RFP for up to one month. Chelsea Robertson moved, Carl Hayden seconded, with the board approving.

**ECC REPORT**

- a) **Marketing / Sales Report**
- b) **Outage (Break/Fix) Report**

On a motion by, Howard Zingler, seconded by Judy McIntosh, and carried, the board went into **EXECUTIVE SESSION** for discussion of contractual, financial, and customer-specific information.

On a motion by Jim Osborn, seconded by Steve Wilber, and carried, the Board came out of **EXECUTIVE SESSION** with **NO ACTION** being taken.

**OTHER**

a) **Reminder: STC Training Session** – Chelsea reminded the board that the telecommunications training will be on Wednesday, July 24, 2019 from 4:30p – 8:30p at the Corning Community College Health Science Center on Denison Parkway in Corning. Chelsea encouraged board members that are interested to attend.

**NEXT BOARD MEETING** – The August meeting will be cancelled. The next meeting will be September 12, 2019.

**ADJOURN** – on a motion duly made (O’Hearn/Hopkins) and carried, the meeting adjourned at 11:45 AM.

Respectfully submitted,  
Susan M. Cratsley  
Recording Secretary