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**Southern Tier Network, Inc.
May 9, 2019
Board Meeting Minutes**

ATTENDANCE

Board Members: Winona Flynn; Carl Hayden; Judith McIntosh; Timothy O’Hearn; James Osborn; Chelsea Robertson; John Sharkey; Marcia Weber; Jack Wheeler; Steve Wilber; Howard Zingler

Excused: Alan Eusden; David Hopkins

CEO: Steven Manning

Guests: Andy Lukasiewicz, ECC Technologies

Accountant/Fiscal Officer: Tony Marzolino

INTRODUCTIONS – the Board welcomed Winona Flynn, Yates County Acting County Administrator, and introductions were made.

CALL TO ORDER – The meeting was called to order at 10:00 AM by chair Marcia Weber in the STC conference room.

APPROVAL OF THE MINUTES

On a motion by Carl Hayden, seconded by Howard Zingler, and carried, the minutes of the April 11, 2019 meeting were approved.

STRATEGIC PLANNING COMMITTEE REPORT

On a motion by Howard Zingler, seconded by John Sharkey, and carried, the board went into **EXECUTIVE SESSION** for discussion of contractual, financial, and customer-specific information.

On a motion duly made (Sharkey/Robertson) and carried, the board came out of **EXECUTIVE SESSION** with **NO ACTION** being taken.

AUDIT / FINANCE COMMITTEE REPORT

a) **1st Quarter Financials** - the first quarter financials were distributed, reviewed, and discussed by the board. The Finance Committee indicated a level of comfort with the current status.

GOVERNANCE COMMITTEE REPORT

a) **Request for Contracted Services** – the committee reviewed and approved the RFP.

ECC REPORT

- a) **Marketing / Sales Report**
- b) **Update and Report on ESD Project #Z-239 Extension**
- c) **Outage (Break/Fix) Report**

On a motion by Tim O'Hearn, seconded by John Sharkey, and carried, the board went into **EXECUTIVE SESSION** for discussion of contractual, financial, and customer-specific information.

On a motion by Judy McIntosh, seconded by Jim Osborn, and carried, the Board came out of **EXECUTIVE SESSION** with **NO ACTION** being taken.

OTHER

- a) **STN Business Cards** – if anyone would like a business card, please let Steve know.
- b) **Information of STC 5G Wireless Awareness Session** – Chelsea Robertson reported that Southern Tier Central Regional Planning and Development Board (STC) received an award from the Appalachian Regional Commission (ARC) to provide technical assistance to the region regarding telecommunications. As a part of this grant project, STC is in the process of putting together an informational meeting in July to inform municipal officials, residents, and businesses about all technologies and how they are interrelated. This will include the new 5G Wireless technology. There will also be a session on model laws, including those concerning telecommunications towers. ECC and Corning Inc. might be willing to present at the meeting.
- c) **Town of Hartsville Update – damaged fiber** – Steve Manning has been in contact with the new town of Hartsville supervisor, who said he would send information regarding the damaged fiber to his insurance company for review. Steve will report back to the board at the June meeting.

NEXT BOARD MEETING – The next meeting will be held on Thursday, June 13, 2019.

ADJOURN – on a motion duly made (O'Hearn/Hayden) and carried, the meeting adjourned at 11:50 AM.

Respectfully submitted,
Susan M. Cratsley
Recording Secretary