



8 Denison Parkway East, Suite 310
Corning, New York 14830
Phone: 607.962.5092
Fax: 607.962.3400

**Southern Tier Network, Inc.
November 14, 2019
Board Meeting Minutes**

ATTENDANCE

Board Members: Aaron Dowd; Alan Eusden; Winona Flynn; Carl Hayden; Judith McIntosh; Timothy O'Hearn; James Osborn; Chelsea Robertson; Mark Rogus; John Sharkey; Stephen Wilber; Howard Zingler

Telephonic: Dave Hopkins

Excused: Jack Wheeler; Marcia Weber

Guests: Jeff Gasper, Maneuver Networks

Staff: Tony Marzolino, Accountant/Fiscal Officer; Steven Manning, CEO

CALL TO ORDER – The meeting was called to order at 10:10 AM by vice chair Timothy O'Hearn in the STC conference room.

APPROVAL OF THE MINUTES

The review/approval of the October 10, 2019 meeting minutes will take place at the December meeting.

EXECUTIVE SESSION

On a motion duly made (Rogus/Sharkey) and carried, at 10:18 AM the board went into **executive session** for discussion of contractual, financial, and customer-specific information. On a motion duly made (Osborn/Sharkey) and carried, the board came out of **executive session** with **no action** being taken.

On a motion duly made (Rogus/Sharkey) and carried, with Aaron Dowd abstaining, the board authorized STN to cover 50% of the cost, the amount not to exceed \$196,000, of a 4-county coalition rural broadband study, with the understanding that Chemung County elected not to participate in the coalition study and that Tioga County does want to participate in the coalition study.

AUDIT / FINANCE COMMITTEE REPORT

- a) **RFP Report** – discussed in previous executive session
- b) **Coalition Funding** – discussed in previous executive session.
- c) **3rd Quarter Financial Report** – the third quarter financials will be sent to the board electronically and reviewed at the December meeting.

GOVERNANCE COMMITTEE REPORT

a) **Transition Plan Update** – discussed in previous executive session.

ECC REPORT

a) **Marketing/Sales Report**

b) **Outage (Break/Fix) Report**

Steve will send the reports to the board electronically.

OTHER

a) **Update on Diversity Grant Funding Request** – Chelsea reported that STC has submitted Federal EDA grant applications for this project multiple times; she is working with Senator Schumer's office in an attempt to expedite the process. Chelsea expects an early 2020 decision.

b) **Update on the Call Hill town of Hartsville Fiber Break** – STN received payment from the town of Hartsville for the fiber cable that was damaged from a trench digging in the town of Hartsville.

NEXT BOARD MEETING – The next meeting will be held on Thursday, December 12, 2019.

ADJOURN – on a motion duly made (Sharkey/Hayden) and carried, the meeting adjourned at 12:02 PM.

Respectfully submitted,
Susan M. Cratsley
Recording Secretary