



8 Denison Parkway East, Suite 310
Corning, New York 14830
Phone: 607.962.5092
Fax: 607.962.3400

**Southern Tier Network, Inc.
September 12, 2019
Board Meeting Minutes**

ATTENDANCE

Board Members: Aaron Dowd; Alan Eusden; Winona Flynn; Carl Hayden; Judith McIntosh; Timothy O’Hearn; James Osborn; Chelsea Robertson; Mark Rogus; John Sharkey; Marcia Weber; Jack Wheeler; Howard Zingler

Telephonic: Steve Wilber

Excused: David Hopkins

CEO: Steven Manning

Accountant/Fiscal Officer: Tony Marzolino

CALL TO ORDER – The meeting was called to order at 10:05 AM by chair Marcia Weber in the STC conference room.

APPROVAL OF THE MINUTES

On a motion duly made (Mark Rogus, seconded by John Sharkey) and carried, the minutes of the July 11, 2019 meeting were approved.

EXECUTIVE SESSION

On a motion duly made (Carl Hayden, seconded by Alan Eusden) and carried, the board went into **EXECUTIVE SESSION** for discussion of contractual, financial, and customer-specific information.

Upon a motion duly made (Howard Zingler, seconded by Judy McIntosh) and carried, the board came out of **EXECUTIVE SESSION**.

ACTION:

A vote was held on the decision regarding STN’s Request for Proposal (RFP), considering the 2 options identified by the review committee for Network Support Services. On a motion by Tim O’Hearn, seconded by Jack Wheeler, the board voted to accept management’s recommendation for Option I (Empire Access for Statement of Work Categories I and II, and Maneuver Networks providing Category III services), with 11 ayes, two nays, and one abstention.

The board also recommended that sales services be non-exclusive, allowing STN the ability to engage with additional sales agents.

ECC REPORT – no report

- a) **Marketing / Sales Report**
- b) **Outage (Break/Fix) Report**

OTHER

After discussion regarding the four-county coalition being contemplated to carry out a study of possible demand for and use of fiber to the premises, Tim O'Hearn volunteered to draft a Memorandum of Understanding for the four counties interested in the study. He expects to bring it to the next board meeting.

NEXT BOARD MEETING – The next meeting will be October 10, 2019.

ADJOURN – on a motion duly made (Wilbur/Wheeler) and carried, the meeting adjourned at 12:25 PM.

Respectfully submitted,