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STN GOVERNANCE COMMITTEE MEETING

MINUTES

April 8, 2021

Zoom Meeting

9:00 AM – 10:00 AM

ATTENDANCE

COMMITTEE: Marcia Weber, Howard Zingler, Dave Hopkins, Jim Osborn, Carl Hayden

MANAGEMENT: Steve Manning

1. APPROVAL OF MINUTES

The March 11, 2021 meeting minutes were approved by the committee on a motion from Dave Hopkins, seconded by Howard Zingler, and carried.

2. Continuity & Succession Planning – the committee engaged in an energetic dialogue related to organizational staffing and associated roles and responsibilities of existing personnel. Management was requested to generate an inventory of options for continuity planning purposes that included short term and permanent solutions. Committee members recommended identifying the strategy needed to efficiently perform current day-to-day functions and roles. It was agreed to continue the dialogue at the May meeting.

3. Other - There being no other business, the meeting was adjourned at 9:58 AM (Zingler/Hayden).

Respectfully Submitted,
Steve Manning, CEO