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## STN GOVERNANCE COMMITTEE MEETING

### MINUTES

July 8, 2021

Zoom Meeting

9:00 AM – 10:00 AM

### ATTENDANCE

**COMMITTEE:** Marcia Weber, Howard Zingler, Jim Osborn, Carl Hayden

**MANAGEMENT:** Steve Manning

#### 1. APPROVAL OF MINUTES

The June 10, 2021 meeting minutes were approved by the committee on a motion by Jim Osborn, seconded by Carl Hayden, and carried.

#### 2. Continuity & Succession Planning – Steve reported that Ben Rydzewski has been hired as Outside Plant Engineer; he will start work at STN in July.

The committee briefly reviewed the CEO job description and had no changes to recommend.

Regarding the Project Manager position, the committee recommended posting it on university employment lists at Cornell, Buffalo, Alfred, and Binghamton.

#### 3. Other - There being no other business, the meeting was adjourned at 10:00 AM (Osborn/Zingler).

Respectfully Submitted,  
Steve Manning, CEO