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STN GOVERNANCE COMMITTEE MEETING

MINUTES

October 14, 2021

Zoom Meeting

9:00 AM – 10:00 AM

ATTENDANCE

COMMITTEE: Marcia Weber, Howard Zingler, Dave Hopkins, Jim Osborn, Carl Hayden

MANAGEMENT: Steve Manning

1. APPROVAL OF MINUTES

The July 8, 2021 meeting minutes were approved by the committee on a motion by Jim Osborn, seconded by Carl Hayden, and carried.

2. Staffing, Continuity, and Succession Planning – Marcia reviewed and discussed the revised Project Manager job description. The original vacancy notice was posted with LinkedIn, at Cornell University, Rochester Institute of Technology, and with Binghamton University. Marcia reported that no interested candidates responded to the posting. Committee discussed posting the new job notice and also suggested we consider engaging with a 'Head-Hunting' firm.

3. Other - There being no other business, the meeting was adjourned at 10:00 AM (Osborn/Zingler).

Respectfully Submitted,
Steve Manning, CEO