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**Southern Tier Network, Inc.
November 10, 2022
Hybrid Meeting: In-Person/Zoom Meeting
Board Minutes**

ATTENDANCE

Board Members Present: Fonda Chronis, Alan Eusden, Winona Flynn, Carl Hayden, Judy McIntosh, James Osborn, Chelsea Robertson, Mark Rogus, John Sharkey, Marcia Weber, Jack Wheeler, Stephen Wilber, Howard Zingler

Excused: Aaron Dowd, David Hopkins

Management:, Jeff Gasper, Tony Marzolino, Ben Rydzewski

CALL TO ORDER – the meeting was called to order at 10:03 AM by chair Marcia Weber.

1. Approval of the Minutes

The minutes of the October 13, 2022 meeting were approved on a motion by Jim Osborn, seconded by Mark Rogus, and carried.

2. Outside Plant Report & ConnectALL Nichols FTTH Update

Ben provided an overview of the Outside Plant Report that was emailed prior to the board meeting. Ben provided the board with updates on the Nichols FTTH project. The NOC phone number has been ported from Empire, and the internal Network Monitoring systems testing went live in October.

Ben provided the board with the engineering report on behalf of Pat Miller who was not present at this meeting.

3. Empire Services Transition

Jeff Gasper provided the board with an update and discussed the internal network monitoring efforts that have been performed.

4. Finance Committee Report

Tony Marzolino provided the board with a summary of the 2023 budget noting that it will be presented to the finance committee next week. On a motion by Carl Hayden, seconded by Jim Osborn, the board approved the 2023 Budget contingent on the finance committee's approval.

5. Governance Committee Report

The committee reported information concerning the discussion on the annual meeting review. Jeff mentioned the committee's review of policies that would be beneficial for future grants.

6. Grant Funding Discussion

Jeff discussed with the board the NYPA-ConnectAll Potential Future Projects and provided a list of potential areas for the projects. The ConnectAll office is potentially releasing an RFI for additional projects at the end of November; the details of the RFI will be brought to the next STN board meeting.

7. Other

The board discussed the possibility of having more social media exposure. Jeff will work with the management team on this.

A question about an Appalachian Regional Commission-funded project in Dryden, NY prompted a discussion about STN's relationship with the project. On a motion by Carl Hayden, seconded by Jim Osborn, and approved, the board will request STN's attorney to write to Hunt Engineers concerning the misuse of the STN name in the grant application.

8. Next Board Meeting

The next STN board meeting will be held on Thursday, December 8, 2022.

ADJOURN –the meeting adjourned at 11:20 AM on a motion by Jim Osborn and seconded by Steve Wilber and carried.

Respectfully submitted,
Jeff Gasper
CEO