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**Southern Tier Network, Inc.**

**July 13, 2023**

**Board Minutes**

**In-Person/Zoom Meeting**

**ATTENDANCE**

Board Members: Judy McIntosh; Aaron Dowd; Carl Hayden; John Sharkey; Jack Wheeler; Chelsea Robertson, Patty Wahba; Nonie Flynn; Marcia Weber; James Osborn

Absent: Dave Hopkins; Fonda Chronis; Alan Eusden; Steve Wilber; Howard Zingler

Management: Tony Marzolino; Jeff Gasper

**1. Approval of Minutes from the June 8, 2023 meeting**

The minutes of the June 8, 2023 meeting were approved on a motion by James Osborn, seconded by Jack Wheeler, and carried.

**2. Finance Committee Report**

The Finance Committee discussed meeting with and reviewing criteria for a new banking relationship. The board voted to proceed with the management team meeting with banks on a motion made by Carl Hayden, seconded by Aaron Dowd, and carried.

The Audit Committee discussed the potential of issuing an RFP for audit services. Based on pending response from STN's current audit firm the RFP is on hold.

**3. Outside Plant and Engineering Report**

The management team provided a report on the first half of 2023 network break-fix items. The management team provided an update on the ConnectAll-NYPA Nichols FTTH project. The management team provided an update on the EDA Diversity project.

The board entered into executive session to discuss contractual, sales, and personnel issues on a motion by Carl Hayden, seconded by Chelsea Robertson, and carried.

**4. Sales and Marketing Update (executive session)**

The management team provided an update to the board on several current sales opportunities.

The board exited executive session on a motion by Judy McIntosh, seconded by Jack Wheeler, and carried.

**5. Other**

Chelsea Robertson provided an update on ARC's upcoming grant changes and personnel changes within ARC. The board discussed that there would be no August meeting and the next STN Board Meeting will be held on September 14, 2023.

**7. Adjourn** – the meeting adjourned at 11:00 am on a motion by Aaron Down, seconded by Jack Wheeler, and carried.

Respectfully submitted,  
Jeff Gasper, CEO, STN