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Southern Tier Network, Inc.

November 9, 2023

Board Minutes

Zoom Meeting

ATTENDANCE

Board Members: Judy McIntosh; Dave Hopkins; Carl Hayden; Aaron Dowd; Jack Wheeler; Steve Wilber; Patty Wahba; Marcia Weber; James Osborn; Howard Zingler; Alan Eusden; Jessica Mullins; John Sharkey

Absent: Chelsea Robertson; Shawn Rosno

Management: Tony Marzolino; Jeff Gasper

Jessica Mullins, County Administrator of Yates County, was introduced as Yates's representative to the STN Board.

1. Approval of Minutes from the October 12, 2023 meeting

The minutes of the September 14, 2023 meeting were approved on a motion by James Osborn, seconded by Aaron Dowd, and carried.

2. Finance Committee Report

The committee will meet on November 14th and will report at the next board meeting in January 2024.

3. Governance Committee Report

The Governance Committee discussed the subject of HR support, given that the number of STN employees has increased. The committee discussed staying with STN's current payroll administrator due to the fact that other firms seem better suited for larger organizations and are more costly. The committee also discussed the development of an employee handbook.

4. Outside Plant and Engineering Report (in executive session)

The board entered into executive session to discuss contractual and sales items on a motion by John Sharkey, seconded by Howard Zingler, and carried.

The management team reviewed the ConnectAll-NYPA Nichols FTTH Executive Summary that was provided to board members. The management team reviewed recent network monitoring enhancements.

5. Sales and Marketing Update (in executive session)

The management team provided an update to the board on several current sales opportunities and ongoing projects.

The board exited executive session on a motion by James Osborn, seconded by Alan Eusden, and carried.

6. Other

The management team discussed the preparation for the Annual Board Meeting in February. There will be an orientation process before then for the two new STN board members.

The management team provided the board with an update on the STN office space.

7. Adjourn – the meeting adjourned at 10:50 am on a motion by Carl Hayden, seconded by Judy McIntosh, and carried.

Respectfully submitted,
Jeff Gasper, CEO, STN