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**STN GOVERNANCE COMMITTEE MEETING
MINUTES
October 12, 2023
Zoom Meeting
9:00 AM – 10:00 AM**

ATTENDANCE

COMMITTEE:

Marcia Weber, Jim Osborn, Howard Zingler, Carl Hayden, Dave Hopkins

MANAGEMENT: Jeff Gasper

The meeting was called to order by Marcia Weber.

The September 14, 2023 meeting minutes were approved on a motion by Jim Osborn, seconded by Dave Hopkins and carried.

The committee reviewed the Board Membership list and recommended that Jeff confirm Mr. Sharkey's term start date, which was unclear on the most recent list.

The committee discussed the subject of HR support, given that the number of STN employees has increased. The committee suggested reviewing STN's current payroll administrator to see if they or another firm would offer both payroll and HR support functions for ease and potential cost benefits. The committee will raise this issue at the October board meeting to obtain the full board's insight.

Mr. Gasper provided an update on the customer contracts discussion from previous committee meetings.

The meeting was adjourned at 9:50 AM on a motion by Jim Osborn, seconded by Howard Zingler, and carried.

Submitted by
Jeff Gasper